

EXECUTIVE COUNCIL MEETING MINUTES

SELPA I

May 14, 2020

Zoom Video/Phone Conference

MEMBERS PRESENT:

<u>x</u> LASD	Jennifer Keicher for Jeff Baier	<u>x</u> SCCOE	Mary Ann Dewan
<u>x</u> MVWSD	Ayinde Rudolph	<u>x</u> SELPA AU	Leo Mapagu
<u> </u> MVLA	Nellie Meyer		
<u>x</u> PAUSD	Jennifer Baker for Don Austin		

OTHERS PRESENT: Karen Santiago (SELPA), Arianna Mayes (MVWSD), Marjorie Paeste (SELPA)

TIME CONVENED: 2:30 p.m. **TIME ADJOURNED:** 2:50 p.m. **RECORDER:** Marjorie Paeste

I. PUBLIC SESSION

A. **Roll Call and Welcome of Guests**

The meeting was called to order at 2:30 p.m. Roll was taken by SELPA Director, Leo Mapagu. There were no guests present at the meeting.

B. **Hearing of persons wishing to address the Council**

There was no one wishing to address the Council.

II. CONSENT ITEMS

A. **Setting the Agenda**

Dr. Mary Ann Dewan moved to approve the agenda as presented. Jennifer Keicher seconded and the motion carried, 4-0.

B. **Approval of minutes**

Dr. Mary Ann Dewan moved to approve the minutes from the February 27, 2020 meeting as written. Jennifer Keicher seconded and the motion carried, 4-0.

III. ACTION ITEMS

A. **Changes to the SELPA Inter-district Transfer Procedure and Low Incidence Purchasing Policy**

The SELPA Inter-district Transfer Procedure was reviewed by legal counsel and some changes were recommended to further clarify responsibilities between the District of Residence and District of Attendance. The Low Incidence Purchasing Policy was also revised by legal counsel in order to take into consideration new law that pertains to low incidence equipment that is also assistive technology. Dr. Mary Ann Dewan moved to approve said changes. Jennifer Keicher seconded and the motion carried, 4-0.

B. **Changes to the SELPA I Budget Allocation Plan 2020-21**

1. Update Pupil Count Census Dates used in Fiscal Reports (due to Transition from CASEMIS to CALPADS)

a) SELPA Inter-District Transfers

- Census Date: Average of Dec 1 & April 1 Enrollment
- Data Source: District of Service (DOS) School Information System (SIS)

b) Students Living At LCI - NW SELPA Cost Share

- Census Date: Average of Dec 1 & April 1 Enrollment

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- Data Source: SIRAS (Active students) Districts will need to ensure students living in LCI are marked accordingly.
- c) Distribution of Low Incidence Funds
 - Census Date: Prior Year December 1 Low Incidence (LI) Pupil Count (Primary and Secondary Disability)
 - Data Source: SIRAS
- d) Distribution of Federal Preschool (Resource Code 3315) & Preschool Staff Development (Resource Code 3345)
 - Census Date: Prior Year April 1 Preschool Count (Ages 3-5)
 - Data Source: SIRAS

Jennifer Keicher moved to approve the changes to the 2020-21 SELPA I Budget Allocation Plan, as listed above. Jennifer Baker seconded, and the motion carried 4-0.

C. Continue \$400 invoice to districts to cover basic costs for SELPA Staff Development, in lieu of individual registration fees (ex: Diagnostic Center trainings), same as in previous years.

Jennifer Keicher moved to approve the continued \$400 invoice for SELPA Staff Development workshops for districts. Jennifer Baker seconded, and the motion carried, 4-0.

D. Proposed 2020-21 SCCOE Special Ed Block Rates

Leo Mapagu summarized the cost-saving efforts of SCCOE with regards to the Special Ed Block rates. Dr. Mary Ann Dewan mentioned that SCCOE Special Ed is exploring additional opportunities for more cost reduction that have not yet been factored into the current rates. Enrollment patterns and 1:1 paras are being monitored. There will be an elimination of one program manager, two principals, two school office coordinators, and 19 paraeducators. 41 vacant positions will not be filled, and the budget for materials and supplies will be reduced. Collectively, this effort will result in about \$2.4M additional reduction to the Block. Jennifer Baker moved to approve the proposed 2020-21 SCCOE Special Ed Block Rates. Jennifer Keicher seconded and the motion carried, 4-0.

E. Approval of SELPA I Executive Council Meeting Calendar for 2020-2021

Dr. Mary Ann Dewan moved to approve the 2020-21 SELPA I Executive Council meeting calendar. Jennifer Keicher seconded and the motion carried, 4-0.

F. Nomination and Election of SELPA I Executive Council Chair for 2020-2021

Dr. Mary Ann Dewan moved to nominate/elect Dr. Ayinde Rudolph as the SELPA I Executive Council Chair for 2020-2021. Jennifer Keicher seconded and the motion carried, 4-0.

G. Selection of 2020-2021 SELPA I Representative to the SELPA Superintendents' Representative Council

Dr. Mary Ann Dewan moved to nominate/elect Supt. Jeff Baier as the SELPA I representative to the SELPA Superintendents' Rep Council for 2020-2021. Dr. Ayinde Rudolph seconded and the motion carried, 4-0.

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IV. SELPA EXECUTIVE DIRECTOR UPDATES

Leo Mapagu shared that CDE released new due dates for Local Plan submissions. Section B-Governance & Administration and Section C-Annual Assurances submissions have been moved to June 30, 2021. Section D-Annual Budget Plan and Section E-Annual Service Plan will be submitted to the SELPA Executive Councils for approval in June, and are due to CDE on June 30, 2020.

Leo also mentioned that NW SELPA will be renewing their contract with Siras Systems. Siras is maintaining their per pupil rate through the next three years. There will be a 2% increase in total contract amount due to the increase in number of students with disabilities in the system. The contract will be brought to the SELPA Superintendents' Rep Council meeting next week for approval.

V. ADJOURNMENT

Dr. Mary Ann Dewan moved to adjourn the meeting at 2:50 p.m. Dr. Ayinde Rudolph seconded and the motion carried, 4-0.